

MINUTES

HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 24

Aldine Fire & Rescue

20440 Imperial Valley Drive

Houston, TX. 77073

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The Harris County Emergency Services District No.24 met in regular session open to the public, at Aldine Fire & Rescue Station 31 on Wednesday, February 19th, 2020 at 20440 Imperial Valley Drive, Houston, TX. 77073.

Commissioner Jerry LOYD called roll at 11:08 am and all of said persons were present: Commissioner Loretta ROBINSON, Commissioner Eva GARCIA, Commissioner Lee Spilman and Commissioner Maria GOMEZ.

Also, present was Fire Chief Dave PARKER, Aamanda CARRIER Office Manager, Michelle GUERRERO Executive Assistant, Francheska SANTIAGO Community Liaison, Irene RAMOS, James YOUNG, Adam CARREON, Michael WEENIG, Brad Kelley, Robert MONTALBANO, Francis ARCENEUX, Walter JUAREZ, Robert HOLLEY, Rick REEG, Joe LEGGETT with Aldine Fire & Rescue, Ricardo MARTINEZ with Martinez Architects, Dr. Ron WELCH Municipal Information Services, and Adam TABAK district counsel with Coveler and Peeler.

4.TO RECEIVE PUBLIC COMMENT:

Commissioner ROBINSON wanted to thank all the firefighters for such a great presentation at Jones EC/Pre-K.

Commissioner LOYD also mentioned that the event was a great success.

Commissioner GARCIA mentioned that reading to the students at Jones EC/Pre-K was such a joy.

Commissioner LOYD opened Item # 15

15. TO RECEIVE A REPORT AND TAKE ANY NECESSARY ACTION RELATED TO THE DISTRICT'S CURRENT OR CONTEMPLATED CONSTRUCTION PROJECTS:

MARTINEZ stated that regarding Station 41 he will be doing an additional review to all documents and in late March to go for bidding. Martinez stated that he will have his team put together a schedule/ timeline on the construction's plans.

MARTINEZ discussed Station 11 construction plans being put together, MARTINEZ is waiting on BRW to release the models to move forward with the construction. MARTINEZ received a report from Gamma that inflation has increased on to an 8-9%.

Motion by Commissioner GARCIA and seconded by GOMEZ and approved with a vote 5 to 0 to allow Gamma Construction to proceed with the construction of Station 11 for an additional amount not to exceed \$500,000 for expense that have increased caused by inflation.

Commissioner LOYD opened Item # 13

13. TO RECEIVE A REPORT FROM RON WELCH OF MUNICIPAL INFORMATION SERVICES, AND TAKE ANY NECESSARY ACTION RELATED TO THE REPORT:

Dr. Ron Welch presented the board an update to the comprehensive review January 2020. (View Attachment)

5. REVIEW AND TAKE ACTION ON MATTERS RELATING TO CALLING AN ELECTION TO BE HELD ON MAY 2, 2020:

No action, Item tabled.

6. TO APPROVE THE MINUTES OF PRIOR MEETINGS:

Motion by Commissioner GARCIA and seconded by GOMEZ and approved with a vote 5 to 0 to approve the minutes of prior meetings.

7. TO RECEIVE THE TREASURER'S REPORT:

Aamanda CARRIER presented the treasure's report as of February 2020:

Chase Checking Account Balance: \$144,895.05

Chase Tax Funds Balance: \$3,910,909.03

Texas Class Account-Real Estate- \$6,785,672.67

Texas Class Account-Reserve: \$9,111,511.34

Wells Fargo Account-Station #11 Construction balance: \$192,599.78

Wells Fargo-Sales Tax Collections balance: \$1,173,579.68

Prosperity Account-Billing Funds balance: \$193,700.83

Total in all accounts of \$21,671,355.92

Tax Collections collected year to date: \$1,260,817.61

Motion by Commissioner GOMEZ and seconded by Commissioner ROBINSON and approved with a vote of 5 to 0 to accept the treasure's report for the month of February 2020.

8.TO PAY DISTRICT'S BILL:

Motion by Commissioner SPILMAN, seconded by Commissioner GARCIA and approved with a vote of 5 to 0 to pay Districts bills.

9.TO RECEIVE THE CHIEFS REPORT , INCLUDING FIRE SUPPRESSION, RESCUE AND RELATED ACTIVITIES, AS WELL AS REPORTS ON ANY TRAINING RECEIVED BY THE DISTRICTS PERSONNEL DURING THE PERVIOUS MONTH:

Report for the month of January 2020 presented by Chief PARKER; total responses: 223, total In-District on scene calls: 208, total numbers of apparatus responding: 258, mutual aid: 13, mutual aid received: 06, calls year to date: 223, total training hours: 257.

Chief PARKER also presented to the board a Sales Tax and Ad Valorem Analysis. (View Attachment)

Chief PARKER updated the board that Ramon ARANA is projected to come back from a knee injury in May. Chief PARKER mentioned that Robert HOLLEY resigned from Cypress Creek to give Aldine Fire & Rescue his full attention. Chief PARKER also stated that Robert MATHEWS has returned to light duty at Eastex Fire Department and remains with the district working logistics duties. Chief PARKER informed the board that March 29- April 3rd, PARKER will be reviewing grants at the National Fire Academy for a week.

Motion by Commissioner GARCIA and seconded by Commissioner GOMEZ and

approved with a vote of 5 to 0 to approve the chiefs report for the month of January 2020.

10. TO REVIEW AND APPROVE REQUISITION REQUESTS SUBMITTED FOR THE PURCHASE OR REPAIR OF EQUIPMENT, SUPPLIES, MATERIALS, VEHICLES AND APPARATUS:

Chief PARKER presented the board with the following requisitions:

Firstly, Chief PARKER presented the board a list of similarities and differences in apparatus between a pumper for E-One and a pumper from Pierce.

1. Vendor: Pierce
Amount: \$190,587.53
Item: Pumper (view attached invoice)

Motion by Commissioner ROBINSON, seconded by Commissioner GARCIA and approved with a vote of 5 to 0 to approve the proposed pumper from Pierce for the amount not to exceed \$190,587.53. (View attached proposal)

2. Vendor: Scott Equipment
Amount: \$3,750.00
Item: Gear Dryer

Motion by Commissioner ROBINSON, seconded by Commissioner GARCIA and approved with a vote of 5 to 0 to approve the purchase of a new gear dryer for approximately \$3,750.00.

11. TO APPROVE ADDITIONAL TRAINING REQUESTED OR REQUIRED OF COMMAND STAFF, FIREFIGHTERS, AND DISTRICT PERSONNEL:

No action. Item tabled.

12. TO REVIEW AND APPROVE REQUESTED REVISIONS TO THE DISTRICT'S 2020 BUDGET:

No action. Item tabled.

14. TO APPROVE THE SALE OR DISPOSAL OF SURPLUS AND/OR SALVAGE PROPERTY PURSUANT TO TEXAS HEALTH SAFETY CODE §775.251:

No action. Item tabled.

Closed session began at 12:23pm

16. TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.072 TO DELIBERATE REAL ESTATE MATTERS:

17. EXECUTIVE SESSION PURSUANT TO GOVERNMENT CODE §551.074, TO DISCUSS DISTRICTS PERSONNEL MATTERS:

18. REVIEW DISCUSS AND TAKE ACTION ON DISTRICT PERSONNEL MATTERS INCLUDING ACTIONS REGARDING COMPENSATION, BENEFITS, SCHEDULING, RETENTION, HIRING AND/OR TERMINATION OF DISTRICTS EMPLOYEES INCLUDING MEDICS, COMMAND STAFF, ADMINISTRATIVE STAFF:

19. TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE § 551.071 TO CONSULT WITH LEGAL COUNSEL REGARDING PENDING OR CONTEMPLATED LITIGATION, SETTLEMENT OFFERS OR ON MATTERS WHICH REQUIRE CONFIDENTIALITY UNDER THE TEXAS DISCIPLINARY RULES OF PROFESSIONAL CONDUCT OF THE STATE BAR OF TEXAS AND TAX CODE § 323.3022 TO DISCUSS SALE TAXES MATTERS:

Open Session resumed at 12:29pm

Commissioner LOYD opened item # 15.

15. TO RECEIVE A REPORT AND TAKE ANY NECESSARY ACTION RELATED TO THE DISTRICT'S CURRENT OR CONTEMPLATED CONSTRUCTION PROJECTS:

Motion by Commissioner ROBINSON, seconded by Commissioner SPLIMAN and approved with a vote of 5 to 0 to accept terms from BRW for the release of the Revit model of Station 11.

20. TO RECEIVE A REPORT REGARDING SOCIAL MEDIA AND UPCOMING EVENTS FROM THE DEPARTMENTS PUBLIC RELATIONS REPRESENTATIVE:

SANTIAGO informed the board of all upcoming events:

1. North Harris Firefighter Combat Challenge
From 1pm-4pm
2. Parker Elementary School
From 4:30pm- 6:30pm
Health Fair
3. Eckert Elementary
Open House/Health Fair
From 4:30pm- 6:30pm

21. TO REVIEW AND APPROVE SUBMITTAL RECEIVED FROM THE DISTRICTS COMMISSIONERS SEEKING COMPENSATION AS PERMITTED BY TEXAS HEALTH AND SAFETY CODE §775.038:

Motion made by Commissioner SPILMAN, seconded by Commissioner GARCIA with a vote of 5 to 0 to approve compensation for Commissioner SPILMAN, Commissioner GARCIA, Commissioner ROBINSON, Commissioner GOMEZ and Commissioner LOYD for the month of February 2020.

22. TO DISCUSS ANY NEW ITEMS WHICH NEED TO BE ON THE AGENDA FOR SUBSEQUENT DISTRICTS MEETINGS:

Bill Pay Meeting- March 4th, 2020

Badge Pinning Ceremony- March 4th,2020 at 9:30am

Board Meeting- February 19th, 2020

23. ANNOUNCEMENTS:

District Chief REEG wanted to thank Commissioner ROBINSON for delivering donuts to the firefighters over the weekend.

24. ADJOURNMENT:

Commissioner GOMEZ moved for adjournment; Seconded by Commissioner ROBINSON with a vote of 5 to 0 to adjourn the meeting.

The meeting adjourned at 12:54 pm.